## The Untapped Role Managers Play in Leave

#### **Speakers**

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### **Time Away Study Report**

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### Sample and Methodology

The purpose of this study is to understand the impacts of extended leave programs on the workers who remain and the impacts on business continuity during those leave periods.

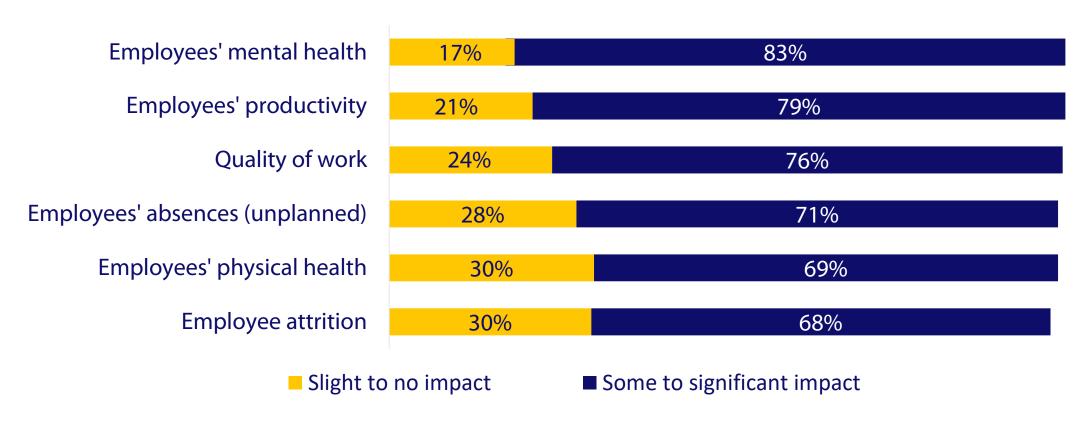
To provide a complete picture of U.S. businesses' leave programs, both employees remaining and benefits decision makers were surveyed.

Note: Findings are summarized throughout using Top-2 Box scores, the sum of the highest 2 ratings on a 5-point scale.

- National consumer survey conducted in partnership with Kantar Profiles Division.
- Data collected: Employee Survey1/17-28/2025, Employer Survey1/22-31/2025.
- Employee Survey: Starts 3,469;
   Completes 1,000.
- Employer Survey: Starts 1,153;
   Completes 500.

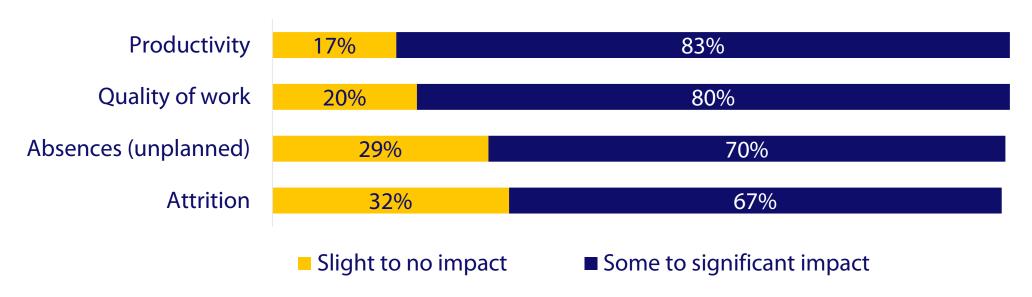
Despite almost all employers noting an impact to employees and their business as result of covering for a co-worker taking time away....

#### Leave impact on employees

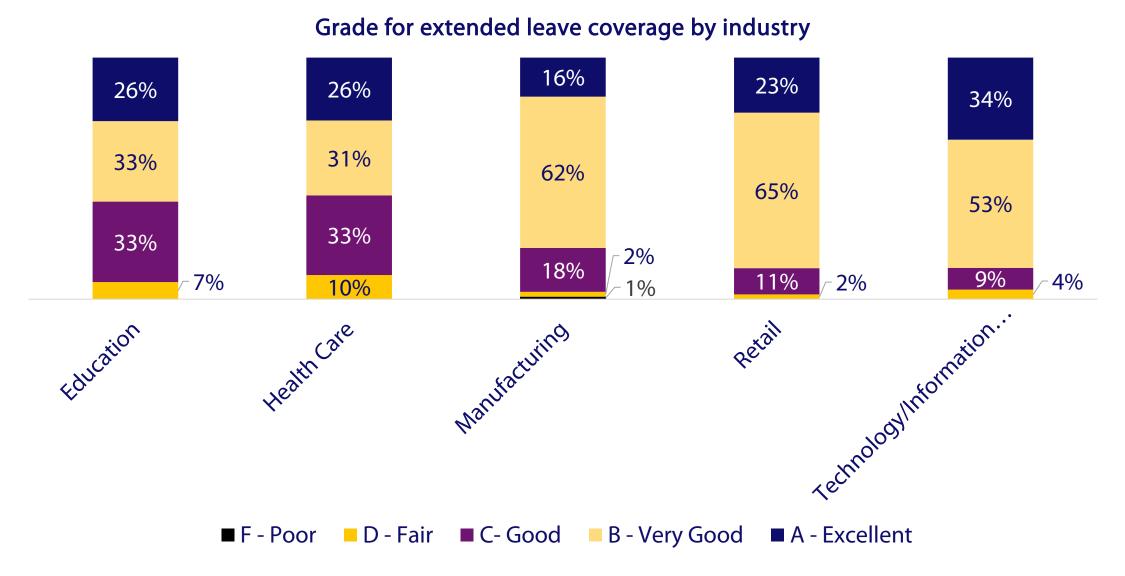


Despite almost all employers noting an impact to employees and their business as result of covering for a co-worker taking time away.... (cont.)

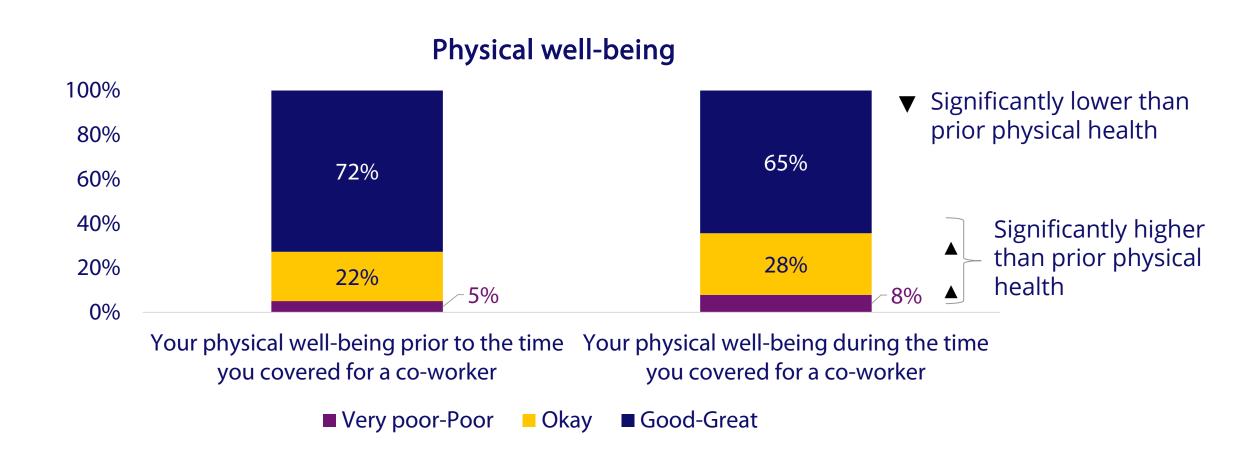
#### Leave impact on the business



And many gave themselves solid grades when they consider how their company covers these leaves...

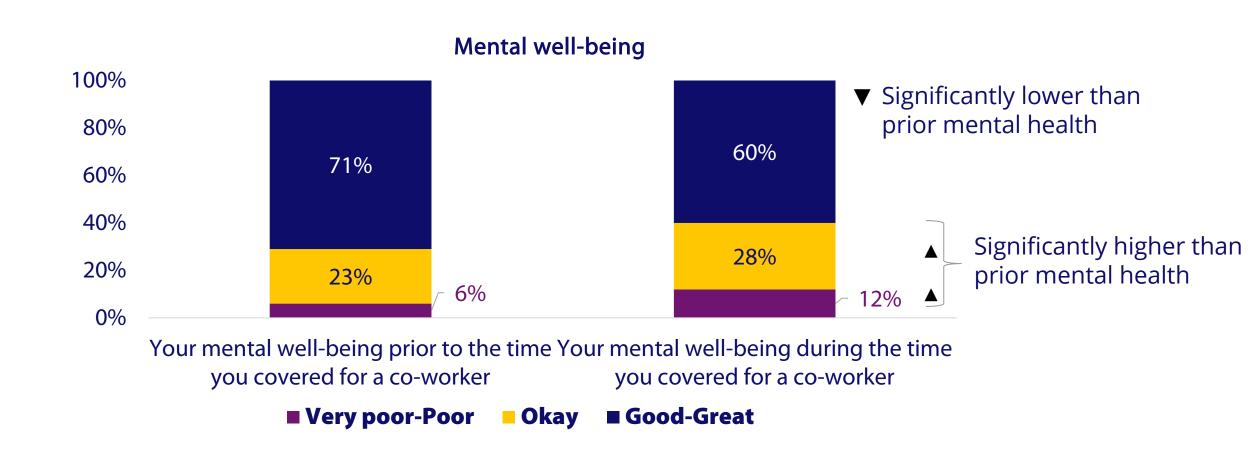


Employees' physical well-being deteriorated while they were caring for the work of a co-worker on leave.



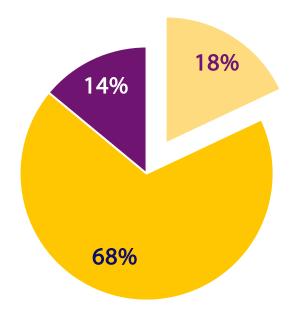
▲ ▼ Differences are statistically significant at the 95% confidence level.

Employees' mental well-being deteriorated while they were caring for the work of a co-worker on leave.



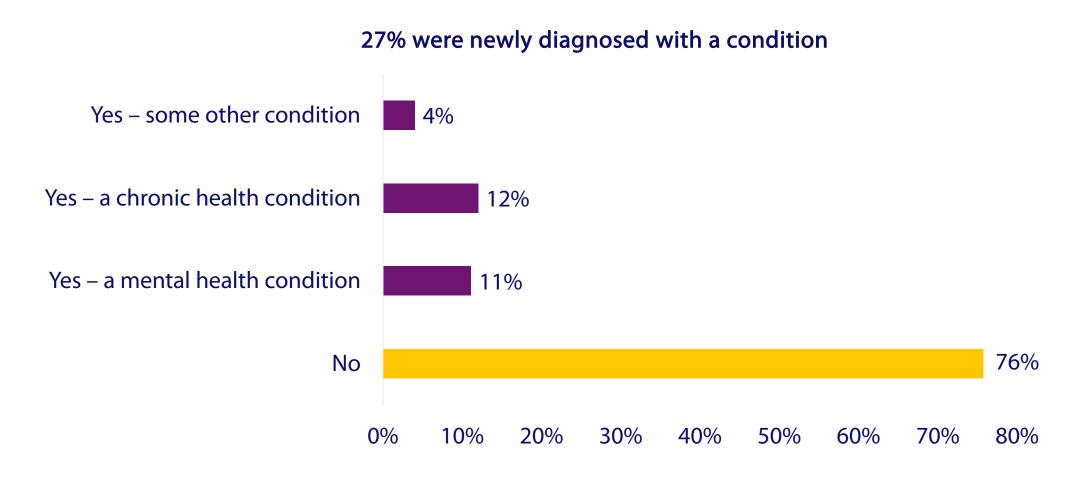
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#### Employees' pre-existing conditions worsened.



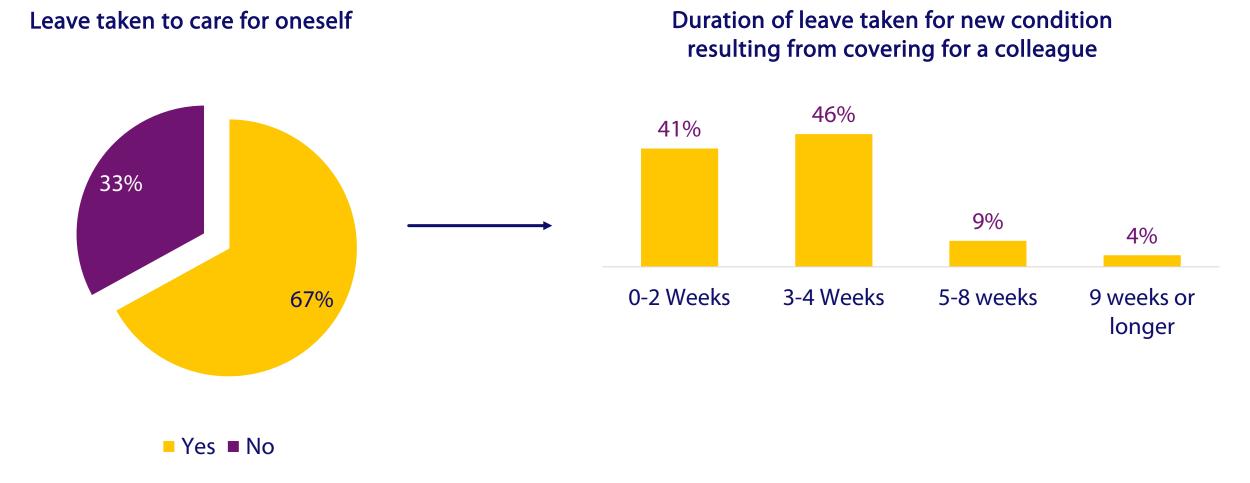
18% of those with a pre-existing condition stated their condition worsened.

#### Employees were newly diagnosed with a condition.



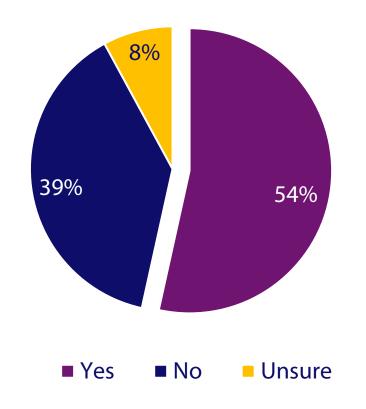
59% of covering workers diagnosed with a new condition say they took 3 or more weeks of leave for self-care.

New health conditions resulted in more absences for covering workers to recover



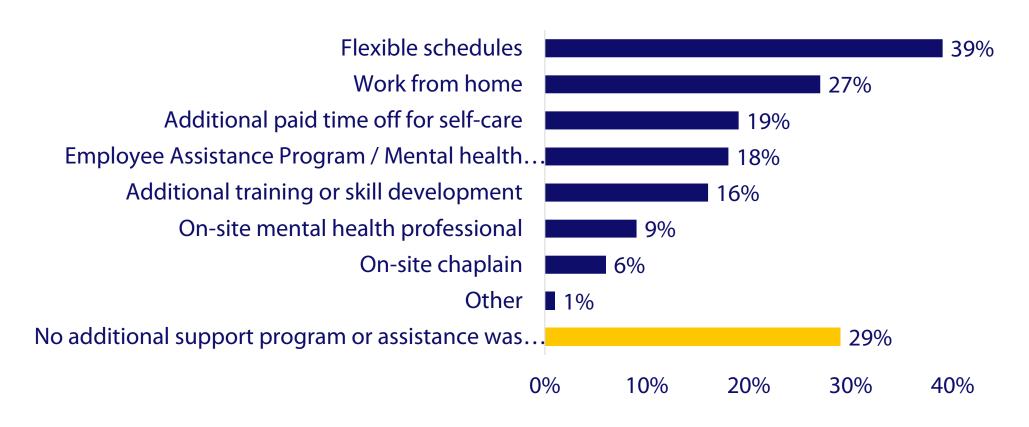
54% of covering workers diagnosed with a new condition anticipate upcoming time away to care for themselves.

#### Didn't take leave but anticipate upcoming need for self-care

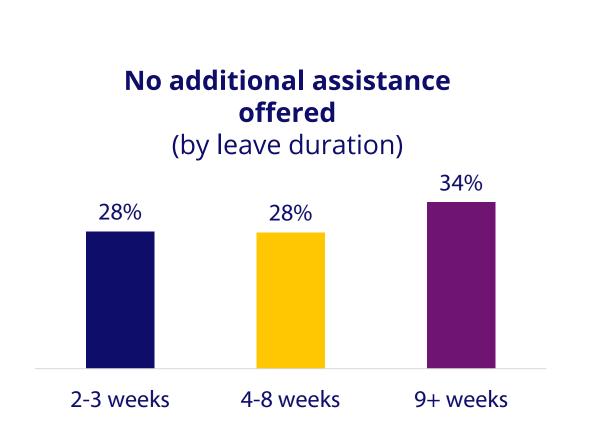


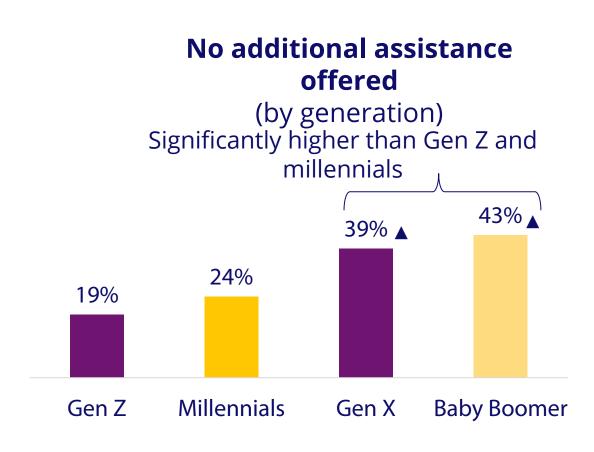
Despite only 5% of employers indicating they did not have access to additional support programs/services, 29% of employees say they received no additional support.

#### **Employee Support Program**



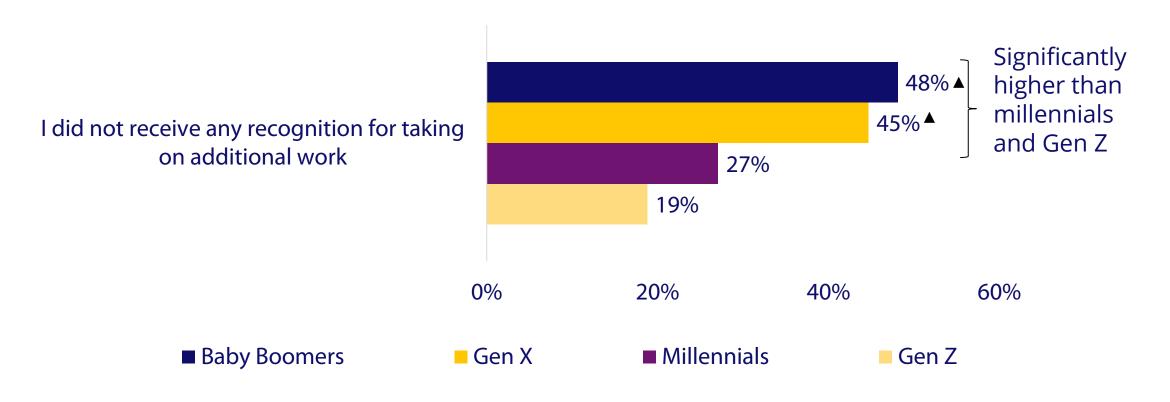
Those covering the longest and a few generations are the most impacted by the lack of support offered





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There is a large gap in how and who is getting recognized for taking on the work of a co-worker and there is a difference by industry in those that receive recognition.



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There is a large gap in how and who is getting recognized for taking on the work of a co-worker and there is a difference by industry in those that receive recognition. (cont.)

	Education	Health Care	Manufacturing	Retail	Technology/ Information Systems/IT
Count	86	118	96	82	136
I did not receive any recognition for taking on additional work.	37%	37%	38%	28%	16%

### What Employees Are Looking For

#### **User Priorities**

67%

of employees are looking to understand what is available to them

21%

of employees are looking to maximize their time off for leave

18%

of employees are looking to maximize their dollars while out on leave

11%

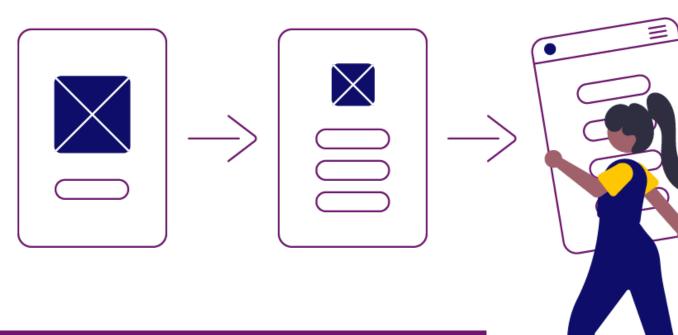
of employees are looking to balance their time and pay

### **Journey Mapping Exercise**

Employee Use Case: Parental Bonding Leave

#### 3 Groups:

- 1. Preparing for Leave
- 2. Taking Leave
- 3. Returning from Leave





#### 4 months ahead of a due date

is when the average parental bonding employee is looking for their leave information and accesses PERKY Leave

### Journey Mapping Exercise (cont.)

Step 1: Use Empathy To Put Yourself in Employee & Manager Perspectives.

Step 2: Use those emotions to create potential solutions.

Employee Emotions		
Manager Emotions		
Solutions		

Select 1 track (A, B, or C), work with your group, and be prepared to share. 3 Milestones for Each Track

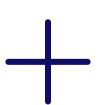
A. Preparing for Leave	Sharing the News	Off-boarding Responsibilities	Leave Admin Requirements
B. Taking Leave	Sharing the News	Interaction with Employer/Manager When Out	Preparing for Return
C. Returning from Leave	First Week	Re-integrating with Team	Transforming into New Normal

### **Best Practices - Preparing for Leave**

Adopt the mantra "If you fail to plan, you plan to fail" when it comes to planning for employee leave, particularly extended leaves (9+ weeks).

For the Manager

Define HR vs Manager Role; Including to the Employee



Right Time, Right Topic Training/Resources

Off-boarding Preparation

### **Best Practices - Taking Leave**

Establish Communication Preferences



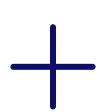
Enhance recognition practices and ensure use.

# **Best Practices - Returning From Leave**

Adopt the mantra "If you fail to plan, you plan to fail" when it comes to re-onboarding for employee leaves, particularly extended leaves (9+ weeks).

#### For the Manager

Define HR vs Manager Role; Including to the Employee



Onboarding Strategy

Promote Related Benefits/Resources

### Manager Best Practices - LoA



